

## California Division 2011-2012 Budget

### Income

Dues 828 members (as of June 30, 2011) @ \$25.00	\$ 20,700.00
AEF/CDM Vendors (25 vendors) @ \$200 ea	\$ 5,000.00
AEF/CDM Attendees 76 @ \$380	\$ 28,880.00
Professional Development (North & South)	\$ 3,000.00
	<b>\$ 57,580.00</b>



Expenses	2011/2012	Description for line item
Parliamentary Advisor	\$ 1,300.00	Expense for AlVerta Harty to attend chapter meetings & CDM Registration w/Hotel costs (June 2012)
EFAM	\$ 5,000.00	Airfare, Registration, Hotel & Expenses for President & Past Pres to attend EFAM 2012 in Grapevine
Nominations	\$ 205.00	Registration for Barbara Murphy to attend CDM (June 2012)
Bank/State Fees	\$ 250.00	Secretary of State fee, Raffle fee and Bank fees
Insurance	\$ 2,500.00	Third party insurance (Oct 2011), Position bond (April 2012)
Bylaws	\$ 205.00	Registration for Alba Kulhmeier to attend CDM (June 2012)
Board Meetings	\$ 4,500.00	August Retreat, January Site Visit & Sunday Incoming Board Meeting
Chapter Visits	\$ 3,000.00	Expenses for Board to attend chapter meetings
Pres. Discretionary	\$ 200.00	Discretionary money
Pres-Elect. Discretionary	\$ 200.00	Discretionary money
Recognition (Members & Chapters)	\$ 1,500.00	Chapter Anniversaries, Certificates & recognition at AEF/CDM
Chapter Development	\$ 200.00	New Chapter Gifts (\$50 each)
Technology	\$ 1,000.00	Webmaster & Software Updates for Board Computers
Professional Development & Networking Forum	\$ 3,000.00	Expenses for meetings held in Northern & Southern California
Printing/Postage	\$ 1,500.00	Brochure & Program printing for AEF/CDM & Misc printing
Professional Services	\$ 1,000.00	Expenses for Auditor & Financial Review
Office Supplies	\$ 420.00	Supplies for printers, mailings, and filing
AEF/CDM	\$ 31,600.00	cost to hold AEF/CDM - to include all speaker fees, hotel, food, A/V, and other costs associated with AEF/CDM (See AEF/CDM budget for breakdown)
<b>Total Expenses</b>	<b>\$ 57,580.00</b>	
<b>Total Income</b>	<b>\$ 57,580.00</b>	
<b>Remaining</b>	<b>\$ -</b>	

## 2012 AEF/CDM BUDGET

<b>Income</b>		<b>Description of Line Item</b>
Sponsors	\$	-
Attendees	\$	26,600.00 76 registrants @ \$380.00
Vendors	\$	5,000.00 25 vendors @ \$200.00
<b>Total Income</b>	<b>\$</b>	<b>31,600.00</b>

### **Expenses**

<b>Hotel Costs</b>		
Board Rooms	\$	297.00 4 comp'd suites (per contract)
Committee Rooms		10 suite upgrades (per contract)

**Total Hotel Costs**                      **\$**                      **297.00**

### **Speakers**

Speaker TBD	\$	2,000.00	
Meals	\$	43.85	AEF Lunch
Hotel Costs	\$	99.00	Possible

Speaker TBD	\$	2,000.00	
Meals	\$	31.32	Networking Lunch
Hotel Costs	\$	99.00	Possible

Speaker TBD	\$	2,000.00	
Meals	\$	52.20	Networking Lunch
Hotel Costs	\$	99.00	Possible

Speaker TBD	\$	2,000.00	
Meals	\$	43.85	AEF Lunch
Hotel Costs	\$	99.00	Possible

Speaker TBD	\$	2,000.00	
Meals	\$	43.85	AEF Lunch
Hotel Costs	\$	99.00	Possible

**Total Speaker Cost**                      **\$**                      **10,710.07**

### **Speaker Gifts**

Gifts	\$	75.00	3 @ \$25.00
Supplies for gifts	\$	25.00	Certificate paper, certificate holders, tissue paper, bags

**Total Speaker Gifts**                      **\$**                      **100.00**

### **Certification Luncheon**

			76 (registrants + speakers) \$43.85 (\$42.00-20%++ = \$43.85)
Luncheon Meal	\$	3,420.30	\$50.00 individual
Supplies for Awards	\$	100.00	Certificate paper, certificate holders

**Total Certification Lunch**                      **\$**                      **3,520.30**

## 2012 AEF/CDM BUDGET

### Networking Luncheon

Luncheon Meal	\$ 2,380.32	76 (registrants + speakers) \$31.32
Supplies for Awards	\$ 100.00	

### **Total Networking Lunch \$ 2,480.32**

### Saturday Banquet

Dinner Meal	\$ 5,220.00	100 (registrants + guests) \$52.20
Table gifts & decorations	\$ 300.00	
Installation Supplies	\$ 200.00	

### **Total Banquet Dinner \$ 5,720.00**

### Expo & Bunko

Expo Meal	\$ 2,777.04	76 @ \$36.54
Bunko Expenses	\$ 250.00	
Comp'd Vendors	\$ 73.08	2 (approximate @ \$36.54)

### **Total Expo & Bunko \$ 3,100.12**

### Sunday Leadership

Breakfast Buffet	\$ 1,904.56	76 @ \$25.06
Teambuilding Exercise		

### **Total Sunday Leadership \$ 1,904.56**

Online Fees	\$ 532.00	76 persons x \$7.00/each
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### Networking Lunch Gifts

### A/V Costs

Total three days	\$ 3,915.00	25% discount (per contract) \$4000-25%++ = \$3915.00
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### **TOTAL A/V Costs \$ 3,915.00**

<b>TOTAL AEF/CDM Budget</b>	<b>\$ 32,279.37</b>	
Income	\$ 31,600.00	
Remaining	\$ (679.37)	