



**International Association of  
Administrative Professionals®**

## ***CALIFORNIA DIVISION HISTORY AND CHRONOLOGY***

### ***History***

The 1944 chartering of Fresno Chapter, then called Poppy Trail Chapter, in Fresno brought the National Secretaries Association (NSA) to California, and one month later, the chartering of California's second chapter, Lado Del Rio in Riverside. With that early membership, began a record of accomplishment worthy of the pride of all our members.

During our first ten productive years, we built NSA into the professional life of more than 15 cities, and from the original 15, 11 chapters have remained active, while those in four cities have been chartered a second time. From 22 chapters in 1954, when we were given the official status as the California Division, NSA, we have expanded to as many as 50 chapters throughout the state, and our membership figures and total number of chapters has not remained constant.

Our Spanish language gave us the name of several of our chapters, and place names followed: Golden Gate in San Francisco; Lake Merritt in Oakland; Queen Beach in Long Beach; and cities of Hollywood, Los Angeles, Pasadena, and Santa Monica knew our early pioneers.

As membership motivated us and our mutual interest mounted, these very early chapters sought unification through Inter-Chapter Council (ICC). Each chapter sent representatives to the first two ICC meetings, held in 1949 in Fresno and at Reno. These meetings introduced an interchange of operational procedures, orientation of officers and members, and the subsequent formation of the development of the California Division.

After 1954 these same meetings were known as Public Relations Representative Meetings, with locations alternating in northern and southern California. The meeting formats were varied to meet current requirements, with the resultant refinement of the Leadership Forums, established in 1968. At the Annual Meeting in 1971, the Leadership/CPS Forum was inaugurated, thus combining these two events. In 1972, the NSA Forum was established, and allowed for a more diverse format while retaining the CPS Awards segment of these meetings.

As chapter numbers grew in California, our interests were not restricted to California. Our Division installed the Mexico City Bilingual Chapter of 30 charter members on November 7, 1959. This gala occasion was attended by 29 members from California, the NSA International President, the United States Ambassador, and the Mexican Minister of Education. Another foreign affiliate in Helsinki, Finland, was originated by the interest of Berkeley Chapter members. And a former member of the Sacramento Chapter was instrumental in promoting an affiliate at Chateauroux Air Base, Indre, France. This chapter, installed in 1964, has since dissolved with the withdrawal of American personnel at the military base.

We should not overlook the enthusiasm of the traveling member of the San Fernando Valley Chapter. Through her friendships in Anchorage, Alaska, came the installation of the Billikin Chapter on February 22, 1961. At that formal occasion, NSA's Northwest District Vice President installed 49 members, then the largest chapter ever to be installed by NSA.

Our growth brought us recognition. From the designation of Region in 1949 to 1953, to that of State Organization and hence to Division in 1954, we have been active in the Southwest District of the association. We attended the first of the regional meetings in January 1949, in San Francisco, hosted by Golden Gate Chapter in San Francisco and Lake Merritt Chapter in Oakland. In 1955 these meetings came to be known as the California-Arizona-New Mexico Regionals, with the inclusion of the New Mexico chapters. A member from Tracy (Altamont Chapter) was elected Southwest District Vice President for the term 1949-1951. Two additional Southwest District Vice Presidents have been elected from California, a member of Lake Merritt Chapter (1957-1959), and a member of San Francisco Chapter (1965-1967). When the title was changed to Southwest District Director, a member of the Hollywood Chapter was elected to serve the term 1973-1975.

In 1975, this member of Hollywood Chapter was elected to International Second Vice President. In 1976 she served as International President-Elect, and at the International Convention in Detroit in July 1977, she was chosen to serve as NSA's International President, the first to hold this office from the Southwest District and California Division.

California has hosted one National and two International Conventions, in Los Angeles in 1948 and 1961, and in San Francisco in 1971. In San Francisco all members of the California Division served as hosts to the more than 1800 registrants.

The first state organizational meeting was held in Los Angeles in 1953 with Jo Maes Knoerr of Queen Beach Chapter as first State President. Her fellow officers were members of Fresno, Lake Merritt, and San Diego Chapters. From these four officers (president, vice president, secretary and treasurer), our official roster has been expanded to include a second vice president and corresponding secretary.

At the conclusion of her term as president, Jo Maes Knoerr created the Jo Maes Knoerr Award, a trophy given annually to the chapter having the greatest attendance at the Division Meeting. San Jose was the first winner, and Glendale Chapter accepted the trophy for three successive years, earning the right of permanent possession.

When the Institute for Certifying Secretaries became a reality in 1950, a member of Santa Monica Chapter was appointed as an NSA member of a three-year term, while the business-educator member was from Sacramento State College. A member of the University of Southern California faculty served the term 1951-1955. Three additional NSA members serving were members of Los Angeles Chapter (1955-1958), Satellite Chapter (1961-1964), and Mission Trail Chapter (1974-1977).

In 1959, the business-education member from Muncie, Indiana moved to San Francisco near the beginning of her first term. This educator was eventually named Assistant Dean of the Institute, and later served as Dean for the term 1963-1965. California business-management has been typified by gentlemen from Douglas Aircraft and Ramo-Woodridge Corporation (1957-1959). Our most recent representative in business-management was from the Irvine Company (1972-1975).

The first CPS examination in 1951 counted Los Angeles City College as the only test center on the Pacific Coast. Of 13 candidates, two passed the examination that year. Test centers in California have been established throughout the state, and the incentive to sit for the exam has kept pace with the

availability of the test. The Division first dignified the achievement at the CPS Award Luncheons in 1956 by presenting CPS certificates to those who had achieved the CPS rating that year. These luncheons were held in both northern California and southern California. The program was expanded to the CPS Forum in 1965, to the Leadership/CPS Forum in 1971, and subsequently to the NSA Forum in 1972.

Other accomplishments of California NSA secretaries have personified the "International Secretary of the Year." In 1955, a member of Airborne Chapter was selected, and in 1964 a member of Queen Beach Chapter was honored. Three additional California Division "Secretary of the Year" selections have been named Southwest District winners.

In 1968, the California Division members were honored with International recognition when the president of the Aerospace Corporation of El Segundo was chosen as International Boss of the Year, a first for our Division and the Southwest District.

Of the many projects our members have supported, Secretaries Week has always held our enthusiasm. Since the initial pronouncement in 1954 by the Governor of California, Secretaries Week has been proclaimed statewide as an annual observance. California was the first division to broadcast the special preferment via billboards up and down the state, and now each year billboards appear with the blowup. Our celebrations have presented our esteem of our employers as well as fellow secretaries, and the special week has included seminars, scholarship presentations, and community activities.

When the Future Secretaries Association Department of NSA was inaugurated, California members began efforts to organize FSA chapters in the schools. The first such chapter was organized by Hollywood Chapter in 1962 at the Los Angeles City College; Pasadena Chapter came next at Pasadena City College. From these two, the number has grown steadily. The Division held its first FSA Seminar at Lynwood on February 22, 1969, and Stockton hosted the first FSA Seminar in northern California in 1970.

Since the Research and Education Foundation's Scholarship Program for FSA students was established, three of our Division "Future Secretaries" has received the title for the Southwest District. In 1977 a member of the Fullerton Jr. College FSA Chapter, sponsored by Valencia Chapter, was awarded the International Scholarship, a first for California Division.

Recognizing the need for membership retention in our Division, the Chapter Membership Orientation Committee Meetings were established in 1969. These meetings, now known as Membership Meeting, are held in both the northern and southern sections of the state, and have been instrumental in improving the quality and quantity of membership in California. They have also utilized the talents of past Division Officers.

Members of the California Division, NSA, can be proud of all these achievements, projects, and goals. From an early beginning in 1944 to now, NSA in our state has been a potent force in the association. We are known for our ability to look ahead with renewed energy and anticipation, and we are among the leaders of the organization. We have a share in the future of the National Secretaries Association (International).

(Prepared in 1979)

## *Chronology\**

- 1944** First NSA Chapter organized in California, Poppy Trail Chapter, Fresno
- 1945** Chartered Lado Del Rio Chapter, Riverside (October 1945)
- 1946** Southern California Regional Meeting, Los Angeles  
Chartered Golden Gate Chapter, San Francisco (January 1946)  
Chartered Lake Merritt Chapter, Oakland (July 1946)  
Chartered San Jose Chapter, San Jose (July 1946)
- 1948** National Convention, Los Angeles  
Chartered Pasadena Chapter, Pasadena (February 1948)
- 1949** Northern California Regional Meeting, San Francisco  
Inter-Chapter Council Meeting, Fresno  
Election, Southwest District Vice President, Altamont Chapter  
Appointment, Chairman, National Nomination Committee and Bylaws, Lake Merritt Chapter
- 1950** Appointment, Member, CPS Institute, Santa Monica Chapter  
Election, Southwest District Vice President, Altamont Chapter
- 1951** First CPS Test Center in California, Los Angeles City College  
Appointment, Member, CPS Institute, Santa Monica Chapter  
Chartered San Diego Chapter, San Diego (February 1951)
- 1953** State Organizational Meeting, Los Angeles  
California-Arizona Regional Conference, Phoenix, AZ  
Appointment, Southwest District Assistant Editor, The Secretary, Queen Beach Chapter  
Appointment, Member, CPS Institute, Santa Monica Chapter  
Chartered Orange Empire Chapter, Santa Ana (September 1953)
- 1954** Public Relations Representative Meeting, Fresno  
Regional Conference, San Diego  
Secretaries Week recognized by Governor's Proclamation
- 1955** California-Arizona-New Mexico Regional Conference, hosted by Suburbanite Chapter  
National Secretary of the Year named from Airborne Chapter  
Appointment, Secretary of CPS Institute, Los Angeles Chapter  
Appointment, National Secretary of the Year Committee, Lado Del Rio Chapter  
Appointment, National Nominations Committee, Golden Gate Chapter  
Chartered Stellar Chapter, Downey (May 1955)  
Chartered Pomona, Pomona (December 1955)
- 1956** First CPS Awards Luncheon  
Divisional Bi-monthly Bulletin and Calendar of Event Published  
Regional Conference, hosted by Sierra Mar Chapter, Santa Barbara Chapter  
Appointment, National Achievement Award Committee, San Diego Chapter  
Appointment, Secretary of CPS Institute, Los Angeles Chapter  
Chartered Sacramento Chapter, Sacramento (April 1956)  
Chartered Satellite Chapter, Canoga Park (March 1956)

- 1957** First CD News published  
Election, Southwest District Vice President, Lake Merritt Chapter  
Appointment, Secretary of CPS Institute, Los Angeles Chapter  
Regional Conference, hosted by Los Angeles Chapter  
Chartered El Camino Chapter, San Mateo County (July 1957)
- 1958** Election, Southwest District Vice President, Lake Merritt Chapter  
Chartered Bayline Chapter, Berkeley (May 1958)  
Chartered Chico Chapter, Chico (May 1958)  
Chartered San Gabriel Valley, Alhambra (May 1958)
- 1959** First-place CPS ratings achieved by California Division  
Mexico City Bilingual Chapter installed by California Division  
Regional Conference, San Diego  
Election, Southwest District Vice President, Lake Merritt Chapter  
Appointment, Assistant Dean, Institute for Certifying Secretaries, moves to California, staff member San Francisco State College
- 1960** CPS Orientation Meeting, first held in California.  
Chapter-sponsored Affiliate at Helsinki, Finland, by Berkeley Chapter  
Chartered Mission Trail Chapter, Sunnyvale (May 1960)
- 1961** International Convention, Los Angeles  
Billikin Chapter, Anchorage, Alaska Chapter, sponsored by San Fernando Valley Chapter  
Election, Home Trust Board of Trustees, Orange Empire Chapter  
Appointment, Member, CPS Institute, Satellite Chapter  
Appointment, Chairman, International Rules & Bylaws, San Francisco Chapter
- 1962** First FSA Chapter in California, installed by Hollywood Chapter  
Regional Conference, hosted by Airborne Chapter  
Chartered Bahia, Newport Beach (December 1962)
- 1963** Appointment, International Finance Committee, Los Angeles Chapter  
Appointment, Dean, Institute for Certifying Secretaries, staff member San Francisco State College
- 1964** Chapter Presidents Forum established on annual basis  
International Secretary of the Year named, Queen Beach Chapter  
Chapter-sponsored Affiliate at Chateauroux, France, by Sacramento Chapter  
Regional Conference at Sacramento  
Appointment, International Finance Committee, Los Angeles Chapter  
Appointment, Dean, Institute for Certifying Secretaries, staff member San Francisco State College
- 1965** CPS Forum, established on annual basis  
Election, Southwest District Vice President, San Francisco Chapter  
Appointment, Dean, Institute for Certifying Secretaries, staff member San Francisco State College

- 1966** Regional Conference, Santa Barbara  
 Appointment, International Membership Committee, San Francisco Chapter  
 Appointment, Commission on the Status of NSA, Los Angeles Chapter  
 Election, Southwest District Vice President, San Francisco Chapter
- 1967** Appointment, International Secretaries Week Committee, Berkeley Chapter  
 Chartered Valencia-Orange Country, Anaheim (June 1967)
- 1968** Leadership Forum established on annual basis  
 Regional Conference, San Francisco Chapter  
 International Boss of the Year named from California, Airborne Chapter  
 Appointment, Chairman, International Membership Committee, San Francisco Chapter  
 Appointment, International Secretaries Week Committee, Berkeley Chapter  
 Appointment, International Program Committee, Valencia Chapter  
 Appointment, International Finance Committee, Anacapa Chapter
- 1969** First FSA Seminar, Southern California, Lynwood  
 California Future Secretary named, Southwest District awardee  
 Chapter Membership Committee Orientation Meetings established on an annual basis  
 Appointment, International Status of Women Committee, Golden Gate and Los Angeles Chapters  
 Appointment, International FSA Committee, Glendale Chapter
- 1970** First FSA Seminar, Northern California, Stockton.  
 Regional Conference, hosted by Bahia Chapter.  
 Appointment, International FSA Committee, Glendale Chapter
- 1971** California Future Secretary names, Southwest District awardee  
 International Convention, San Francisco  
 Leadership/CPS Forums combined, Sacramento  
 Appointment, International FSA Committee, Orange Empire Chapter
- 1972** Regional Conference, San Jose, hosted by San Jose Chapter  
 California Secretary of the Year named, Southwest District awardee, Joshua Chapter  
 First NSA Forums held; Northern in Fresno, Southern in Pasadena  
 Appointment, Chairman, International Membership Committee, Hollywood Chapter
- 1973** Election, Southwest District Director, Hollywood Chapter
- 1974** Regional Conference, Anaheim, hosted by Valencia Chapter  
 Election, Southwest District Director, Hollywood Chapter
- 1975** Election, International Second Vice President, Hollywood Chapter  
 Appointment, CPS Institute, Mission Trail Chapter
- 1976** Regional Conference, San Francisco, hosted by Golden Gate Chapter  
 Election, International President-Elect, Hollywood Chapter  
 California Secretary of the Year named, Southwest District awardee, Bahia Chapter  
 Appointment, CPS Institute, Mission Trail Chapter  
 Appointment, Chairman, International Rules and Bylaws Committee, Stellar Chapter  
 Appointment, International Department, Poppy Trail Chapter  
 Appointment, International Nominations Committee, Delta Queen Chapter

- 1977** CDAM: Theme: ...Act...Dream...Plan...Believe, coordinator: Gene Drake CPS, Location: Pasadena  
 Installation, International President, Hollywood Chapter  
 International Future Secretary, Fullerton Jr. College FSA Chapter  
 California Secretary of the Year named, Southwest District awardee, Chico Chapter  
 Appointment, CPS Institute, Mission Trail Chapter  
 Appointment, Chairman, International Rules & Bylaws Committee, Stellar Chapter  
 Appointment, International Council, Poppy Trail Chapter  
 Appointment, International CPS Service Committee, San Diego Chapter
- 1978** CDAM: Theme: Opportunity, Achievement, Professionalism, Coordinator: Audrey Slavin, Location: San Jose  
 Regional Conference, Irvine, hosted by Bahia Chapter  
 Appointment, International Department, Pomona Chapter  
 Appointment, International CPS Service Committee, San Diego Chapter  
 Appointment, International Public & World Affairs Committee, San Diego Chapter
- 1979** CDAM: Theme: NSA - Flagship of Excellence, Coordinator: Dorothy McConaughy, Location: Long Beach  
 Appointment, Member, International Affiliate Department, Pomona Chapter  
 Appointment, Assistant Dean, Institute for Certifying Secretaries, staff member of Mount St. Mary's College  
 Chartered Las Positas, Livermore/Dublin/Pleasanton (January 1979)
- 1980** CDAM: Information not available  
 Regional Conference, San Jose, hosted by San Jose Chapter  
 Appointment, Coordinator, International Affiliate Department, Pomona Chapter  
 Appointment, Member, International Affiliate Department, Los Angeles Chapter  
 Appointment, Member, International Membership Department, Valencia Chapter  
 Appointment, Dean, Institute for Certifying Secretaries, staff member of Mount St. Mary's College
- 1981** CDAM: Information not available  
 The National Secretaries Association (International) name changed to Professional Secretaries International  
 California Division Secretary of the Year named Southwest District awardee, Chico Chapter  
 California Division FSA Chapter named Southwest District awardee of International FSA Achievement Award, Butte College, sponsored by Chico Chapter  
 California Division FSA awardee named Southwest District FSA Scholarship awardee, Butte College, sponsored by Chico Chapter
- 1982** CDAM: Information not available  
 Regional Conference, Los Angeles, hosted by Los Angeles Chapter  
 Appointment, Member, International Member Department, Satellite Chapter  
 Appointment, Member, Retirement Center Committee  
 Appointment, Management Member, Institute for Certifying Secretaries  
 Chartered Palomar Chapter, North San Diego County (June 1982)
- 1983** CDAM: Theme: Islands for Advancement-Knowledge by the Sea, Coordinator: Liz Moffat, Armida Lopez, Location: San Diego

- 1984** CDAM: Theme: Learn from the Past - Look to the Future, Coordinator: Anore Shaw CPS,  
Location: San Mateo  
Election, International Director, Southwest District, The Industry Chapter  
Chartered Koinonia Chapter, sponsored by Poppy Trail Chapter  
Regional Conference, San Francisco, hosted by Golden Gate Chapter
- 1985** CDAM: Theme: An Adventure to Treasure - Voyage to Professionalism, Coordinator: Tania  
Annenkoff, Location: Irvine  
Election, International Director, Southwest District, The Industry Chapter  
Appointment, Chairman, International Ad Hoc Committee on Membership and Retention,  
Queen Beach Chapter  
Chartered Foothills Chapter, sponsored by California Division  
Chartered Sonoma County Chapter, sponsored by Golden Gate Chapter  
First CPS Study Retreat in Idylwild, Southern California
- 1986** CDAM: Theme: Contemplate the Past - Enhance the Future, Coordinator: Information not  
available, Location: Oakland  
CPS Exam administered twice each year (May and November)  
CPS Forum changed to a recognition event with California recipients honored at California  
Division Annual Meeting  
Held CPS Study Retreats (North and South).  
Appointment, Coordinator (Los Angeles Chapter) and Assistant Coordinator (Anacapa  
Chapter), International Convention  
Appointment, member Retirement Centers Trust International Committee, Lake Merritt  
Chapter  
Chapter name changes: Poppy Trail becomes Fresno, S Bar becomes Steinbeck, Koinonia to  
Valley Oak
- 1987** CDAM: Theme: Vive La Difference, Coordinator: information not available , Location:  
Culver City  
International Convention, Los Angeles, hosted by Los Angeles Chapter  
Chartered Santa Barbara Chapter, sponsored by California Division  
Chartered Heald by the Bay CSI Chapter, sponsored by Golden Gate Chapter  
International Southwest District Membership Award, Anacapa Chapter  
Appointment, Member, International Retirement Centers Trust Committee, Lake Merritt  
Chapter  
Appointment, Member, International Task Force on Entry-level Certification, Satellite  
Chapter
- 1988** CDAM: Theme: Growing Through the Ages Carole Reese, Coordinator: , Location: Berkley  
Chartered Rohr-Chula Vista Corporate Chapter, Chula Vista, sponsored by California  
Division  
Appointment, member, International Retirement Centers Trust Committee, Lake Merritt  
Chapter.  
Appointment, Southwest District Representative, Ad Hoc Building Fund, Satellite Chapter  
Appointment, California Division Ad Hoc Committee on New Regular and Corporate Chapter  
Procurement, Bahia Chapter  
Timekeeper, International Convention, Kansas City, Missouri, Satellite Chapter  
Chapter Name Change: Flores Del Norte becomes Palomar

- 1989** CDAM: Theme: America's Finest, Coordinator: Sandy Weber CPS, Location: San Diego Chartered, Humphrey's College CSI Chapter, sponsored by Delta Queen Chapter Chartered, Selma High School FSA Chapter, sponsored by Fresno Chapter Appointment, Member, International Retirement Centers Trust Committee, El Camino Chapter  
Dissolution of Chapter: Los Angeles, Suburbanite, Sonoma County
- 1990** CDAM: Theme: Meet Tomorrow's Challenges Today!, Coordinator: Paula Mueda CPS, Location: Sunnyvale  
Dissolution of Chapter: Valley Oak, San Fernando Valley, Rohr-Chula Vista Appointment, member, International Ad Hoc Planning Committee, Mission Trail Chapter Elected, Member, International Trustee, Retirement Centers Trust, El Camino Chapter First annual Leadership Orientations and Retreats North and South held
- 1991** CDAM: Theme: Tomorrow is Here, Coordinator: Alice Bowman CPS/Valerie Husbands CPS, Location: Ontario  
Chartered Solano Chapter PSI, sponsored by Sacramento Chapter Chapter Name Change: Valencia Chapter becomes Valencia-Orange County Chapter CPS Forums North and South recognition event returned to Spring meetings CADI (California Division) Awards instituted at Annual Meeting
- 1992** CDAM: Theme: The Winds of Change (in French), Coordinator: Faye Baxter CPS, Location: Redwood City  
Appointment, Member, International Strategic Planning Committee, El Camino Chapter Chartered High Desert Chapter
- 1993** CDAM: Theme: Catch the Wave, Coordinator: Paula Ramsey CPS, Location: Irvine Appointment, Member, International Committee on Nominations, Bahia Chapter Appointment, Member, International Public and World Affairs Council, Sacramento Chapter Elected, Member, International Trustee, Retirement Centers Trust, El Camino Chapter Chartered Napa Chapter (December 1992), sponsored by Solano Chapter
- 1994** CDAM: Theme: Find Your Fortune with PSI, Coordinator: Mary Gayle Thomas CPS, Location: San Francisco  
Dissolution of Chapters: High Desert (September 1993), Santa Barbara (March) California STARS Program initiated (January) International Distinguished Presidents' Awards: Pasadena Chapter, San Jose Chapter, Satellite Chapter, Solano Chapter
- 1995** CDAM: Theme: PSI on Parade, Coordinator: Dotti Farnsworth CPS, Location: Pasadena Chartered Mt. Diablo Chapter, sponsored by Bayline Chapter (June 1994) New Chapter Development Committee instituted (June 1994) International Chapter Builder Award, Bayline Chapter Outreach Newsletter to Members at Large (California Division and California-resident International) introduced (September 1994) STARS Plus Program instituted (November 1994)
- 1996** CDAM: Theme: PSI-by-the-Sea, Coordinator: Barbara Christensen CPS, Location: Monterey Division Building Fund Ambassadors instituted by International (July 1995) Chartered Antelope Valley Chapter with 11 members, sponsored by Carol Williams CPS and Satellite Chapter (April 1996) Chartered LA-Metropolis, Los Angeles (August 1996)

- 1997** CDAM: Theme: Sailing to Success, Coordinator: Bea Endaya/Susi Hengl, Location: San Diego  
 Established (C)LANs (California local area networks) throughout the Division  
 International Distinguished Presidents' Awards: Donna Baker CPS, Pasadena Chapter; Pam McDonel CPS, Sacramento Chapter; and Janie Bevens CPS, San Jose Chapter (July 1996)  
 Chartered LA-Metropolis Chapter (August 1996), sponsored by Satellite Chapter  
 First Annual Presidents' Workshop held (August 1996)  
 Chartered Crossroads Chapter (March 1997), sponsored by San Jose Chapter
- 1998** CDAM: Theme: Cutting Edge Technology...Chipping Away at the Future!, Coordinator: Elaine Leach CPS/Janie Bevens CPS, Location: San Jose  
 Downlink first videoconference from headquarters (May 1997)  
 International Distinguished Presidents' Awards: Pamela Ashby CPS, Bahia Chapter; Vivian Mitchell CPS, Lake Merritt Chapter; Donna Baker CPS, Pasadena Chapter; Dotti F. Farnsworth CPS, Pomona Chapter; Suzanne Bowers CPS, Sacramento Chapter; Nancy Freeze CPS, San Jose Chapter; and Anna Marie Ruiz, Valencia-Orange County Chapter, (July 1997)  
 Outstanding Division President's Award, Membership, Carol Williams CPS. Orange Empire Chapter (July 1997)  
 Elected, International Director, Southwest District, Carol Williams CPS, Orange Empire Chapter (July 1997)  
 Appointment, Member, International Bylaws and Standing Rules Committee, Florence Kurittila CPS, Sacramento Chapter (July 1997)  
 Developed and published California Division Annual Meeting Procedures (February 1998).  
 Implemented Division Web Page (April 1998)  
 Chartered Central Coast Chapter, San Luis Obispo (April 1998)  
 Established Disaster Relief Fund (May 1998)  
 Disbanded Delta Queen Chapter, Stockton (May 1998)  
 Disbanded Foothills Chapter, East San Diego County (May 1998)
- 1999** CDAM: Theme: Soar to New Heights, Coordinator: Sharon Mathews CPS, Location: Universal City  
 Established Technology Committee as a special committee (June 1998)  
 Chartered Valley Oak Chapter, Visalia (July 1998)  
 International Distinguished Presidents' Awards: Janene Van Tassell, LA Metropolis Chapter; Debra Austin CPS, Pasadena Chapter; Marge Suess CPS, San Diego Chapter; Janet Bell CPS, San Jose Chapter; and Terry L. Fredrickson CPS, Stellar Chapter (August 1998)  
 Outstanding International District Director, Membership and Chapter Builder, Carol Williams CPS, Orange Empire Chapter (August 1998)  
 Distinguished Division President's Award, Membership, Paula Ramsey CPS, Bahia Chapter (August 1998)  
 Chartered Central Valley Chapter, Modesto (October 1998)  
 International Retirement Centers Trust Award (October 1998)  
 Chartered Victor Valley Chapter, Victorville (April 1999)

**2000**

AEF/CDM: Theme: Rush to Excellence, Coordinator: Sue Bowers CPS/Florence Kurttila CPS, Location: Rancho Cordova  
Elected California Division Officers: Margaret S. Rozowski CPS, President; Kathy White CPS President Elect; Paula Costantino CPS, Vice President; Marie Stapleton CPS, Recording Secretary; Sue Burk, Corresponding Secretary; Debbie Austin CPS, Treasurer.  
International Distinguished Presidents' Awards: Donna L. Macedo, Central Valley Chapter; Joann M. Zuniga, Fresno Chapter; Virginia Solomon, Golden Gate Chapter; Angie Buchanan CPS, Orange Empire Chapter; Karlana Rannals CPS, Palomar Chapter; Roseanne Van Woerkom CPS, Pasadena Chapter; Susan L. Henley CPS, Sacramento Chapter; Marge Suess CPS, San Diego Chapter; and Dawn Wilson, Victor Valley Chapter (July 1999)  
Distinguished Division President, Outstanding Division President in Membership and New Chapter Development – Nola Prevost CPS, Mission Trail Chapter (July 1999)  
International President Award for Membership – Nola Prevost CPS, Mission Trail Chapter (July 1999)  
Disband Steinbeck Chapter, Salinas (November 1999)  
Chartered South Shores Chapter, Laguna Hills (April 2000)  
Disband Anacapa Chapter, Oxnard (May 2000)  
Chartered Experian Corporate Chapter, Orange (September 2000)

**2001**

AEF/CDM: Theme: Looking Well into the Future, Coordinator: Karlana Rannals CPS, Location: San Diego (May 2001)  
Elected California Division Officers: Kathy White CPS, President; Paula Costantino CPS, President Elect; Debbie Austin CPS, Vice President; Judy Isaman CPS, Recording Secretary; Sue Burk, Corresponding Secretary; Karlana Rannals CPS, Treasurer.  
International Distinguished Presidents' Awards: Cherie Cuthbertson CPS, Las Positas Chapter; Susannah Pate CPS, Mission Trail Chapter; Alba Kuhlmeier CPS, Satellite Chapter; and Glenda Cooper, Solano Chapter (July 2000)  
Chartered Tri-City Chapter, Fremont/Newark/Union City (September 2000)  
Chartered Experian Corporate Chapter, Orange (October 2000)  
Appointment, Chairman of Tellers Committee, International Convention Chicago, Florence Kurittila CPS, Sacramento Chapter (July 2000)  
Chapter Connections, Emeryville (October 2000) and Buena Park (November 2000).  
Disband Mt. Diablo Chapter (May 2001)  
Disband Antelope Valley Chapter (May 2001)  
Best of Division Impact IAAP Program – Orange Empire Chapter (May 2001)  
Chartered Conejo Valley Chapter, Thousand Oaks (June 2001)

**2002** AEF/CDM: Theme: Golden Portal to Success, Coordinator: Margaret Rozowski CPS,  
 Location: Emeryville (May 2002)  
 Elected California Division Officers: Paula Costantino CPS, President; Debbie Austin  
 CPS/CAP, President Elect; Sue Burk, Vice President; Judy Isaman CPS, Recording  
 Secretary; Unoccupied, Corresponding Secretary; Karlana Rannals CPS, Treasurer.  
 Outstanding Division President in New Chapter Development – Margaret Rozowski CPS,  
 Lake Merritt Chapter (July 2001)  
 International Distinguished Presidents' Awards: Shirley Andersen CPS/CAP, El Camino  
 Chapter (July 2001)  
 Winner 3M/IAAP Cash Giveaway – El Camino Chapter (July 2001)  
 Appointment, International Bylaws & Standing Rules Committee, Carol Williams CPS,  
 Orange Empire Chapter (July 2001)  
 Disband Solano Chapter, Solano (July 2001)  
 Chapter Connections South, Pasadena (September 2001)  
 Chartered City of Hope Chapter, Duarte (October 2001)  
 Chartered Greater Roseville Chapter, Roseville (November 2001)  
 Chapter Name Change: Pomona renamed Citrus Valley Chapter  
 Chapter Connections North, Salida (January 2002)  
 California Division – Top Two of Division Websites (April 2002)  
 LA Metropolis – Top Ten Best of Chapter Websites (April 2002)

**2003** AEF/CDM: Theme: IAAP—Your Key to Professional Success, Coordinator: Amy Pieper  
 CPS, Location: Pasadena (May 2003)  
 Elected California Division Officers: Debbie Austin CPS/CAP, President; Sue Burk, President  
 Elect; Karlana Rannals CPS, Vice President; Kim Morante and Judy Isaman CPS,  
 Recording Secretary; Jenny Schoger CPS/CAP, Corresponding Secretary; Tanya Hendrix  
 CPS, Treasurer.  
 Outstanding Division President in New Chapter Development: Kathy White CPS, Fresno  
 Chapter (July 2002)  
 International Distinguished Chapter President Awards: Donna Collier, Chico; Sharon Weber;  
 Citrus Valley; Lynn Palmer, City of Hope Corporate; Barbara Yontz, Conejo Valley; Gail  
 Baker, Greater Roseville; Patricia Romo CPS, Orange Empire; Angie La Carte, Palomar;  
 Nadine Ludden, Sacramento; Renita Ferguson CPS, Stellar; June Dawn Wilson CPS,  
 Victor Valley  
 Appointment, International Bylaws & Standing Rules Chair, Carol Williams CPS/CAP,  
 Orange Empire Chapter (July 2002)  
 International Retirement Trust Foundation Award: El Camino Chapter (October 2002)  
 Leadership Development: North—Modesto, South—Anaheim (June 2002)  
 Chapter Connections: North—Fremont, South—Costa Mesa (August 2002)  
 Disbanded Valley Oaks Chapter (October 2002)  
 Chartered Humphrey's College-Stockton, Stockton (November 2002)  
 Chartered ChevronTexaco Northern California (January 2003)  
 Disbanded Central Coast Chapter, Atascadero (January 2003)  
 Disbanded Napa Chapter, Napa, CA (June 2003)  
 Disbanded Lake Merritt Chapter, Oakland, CA (June 2003)  
 Disbanded South Shores Chapter, S. Orange County (June 2003)

- 2004** 52<sup>nd</sup> AEF/CDM: Theme: Discover Your Potential with IAAP, Coordinator: Mary Gayle Thomas CPS, Location: Burlingame, San Francisco Airport (May 2004)  
 Elected California Division Officers: Sue Burk, President; Karlana Rannals CPS, President Elect; Jenny Schoger CPS/CAP, Vice President; Sharon Weber, Recording Secretary; Candace Medina-DeMartini, Corresponding Secretary; Tanya Hendrix CPS, Treasurer.  
 Outstanding Division President in Membership Paula Costantino CPS/CAP, Pasadena Chapter (July 2003)  
 International Distinguished Chapter President Awards: Michele Day CPS/CAP, Fresno Chapter, AlVerta Harty CPS/CAP, Bayline Chapter, Elaine Leach CPS/CAP, San Jose Chapter, Ann Lygass, Palomar Chapter, Lynn Palmer, City of Hope Chapter  
 Retirement Trust Foundation Award: Pasadena Chapter and San Jose Chapter (July 2003)  
 Leadership Development: North— (Milpitas), South— (Santa Ana) (June 2003)  
 Chapter Connections: North—San Jose, (September 2003) South—Rancho Cucamonga (August 2003)  
 San Jose Chapter – IMPACT Winner 2003 for Int'l 2002-2003 Growth Program  
 Greater Roseville and San Jose Winners of Fabulous Chapter Five Program 2002-2003 for Int'l  
 Bayline Chapter – Winner of Chapter Informer Program 2003-2004 Int'l Growth Program (January 2004)  
 Disbanded Experian Corporate, Orange, CA (January 2004)  
 Disbanded Mission Trail, Sunnyvale, CA (April 2004 merged with Crossroads)
- 2005** 53<sup>rd</sup> AEF/CDM: Theme: Visualize Your Professional Success with IAAP, Coordinator: Sydney Alexander CPS/CAP, Location: Irvine, Marriott (June 2005)  
 Elected California Division Officers: Karlana Rannals CAP, President; Jenny Schoger CPS/CAP, President Elect; AlVerta Harty CPS/CAP, Vice President; Candace Medina-DeMartini CPS, Recording Secretary; Open, Corresponding Secretary; Bea Endaya, Treasurer as of 5/31/05.  
 International Distinguished Chapter President Awards: AlVerta Harty CPS/CAP, Bayline Chapter, Diana Smith CPS/CAP, Tri City Chapter, Candace Medina-DeMartini, Golden Gate Chapter. (July 2004 awarded in Albuquerque)  
 Leadership Development: North— (McClellan), South— (Agoura Hills) (July & August 2005)  
 Chapter Connections: North— ( ), South— ( ) Not held  
 Chartered Gold Coast Chapter (July 2004)  
 Membership: 1,079 June 30, 2005
- 2006** Division President Theme: Make a Difference in IAAP!  
 54<sup>th</sup> AEF/CDM: Theme: Discover the Magic in You to Make a Difference, Coordinator: Elaine Hughes CPS/CAP, Location: San Jose, DoubleTree Hotel – San Jose (June 2006)  
 Elected California Division Officers: Jenny Schoger CPS/CAP, President; AlVerta Harty CPS/CAP President Elect; Candace Medina, Vice President; Barbara Murphy, Recording Secretary; Bea Endaya, Corresponding Secretary; Angie LaCarte, Treasurer as of 6/10/06.  
 International Distinguished Chapter President Awards: Diana Smith CPS/CAP, Tri City Chapter. (July 2005), awarded in Denver  
 Elected, International Committee on Nominations, Carol Williams CPS/CAP, Orange Empire Chapter (July 2005), awarded in Denver  
 Leadership Development: North— (Fremont), South— (Anaheim ) (July/August 2005)  
 Chapter Connections: North— ( ), South— ( ) Not held  
 Disbanded Humphrey's College Chapter – August 2005  
 Launched new website design and functionality – December 2005  
 California Division incorporated as of (April 25, 2006)

2007

**55<sup>th</sup> AEF/CDM Theme:** Be A Star—Shape Your Future, Coordinator, Janet Picarelli,  
Location Radisson-Los Angeles Airport (June, 2007)

**Elected California Division Officers:** AlVerta Harty CPS/CAP, First African American CA  
Division President; Candace Medina CPS/CAP, President Elect; Barbara Murphy  
CPS/CAP, Vice President; Janet Picarelli, Recording Secretary; Bea Endaya,  
Corresponding Secretary; Angie LaCarte, Treasurer

**Division Committee Chairs:**

Vivian Mitchell CPS/CAP, Parliamentary Advisor  
Ellen Schultz CPS/CAP, Administrative Professionals Week  
Debbie Austin CPS/CAP, Bylaws & Standing Rules  
Marge Suess CPS/CAP, Nominations

**Division President Theme:** Forward Moving into our Future

**Leadership Development:** not held

**Chapter Connections:** discontinued

**Disbanded:** Gold Coast – November 2007

**Newly Chartered:** Cucamonga Valley Chapter – June 2008

**International Distinguished Chapter President Awards** (awarded July 2007 in Tampa, FL):  
Arlene M. Yanes, Victor Valley; Jean P. Caldwell, Pasadena; Sandi White CAP,  
Sacramento; and Laura J. Mize, Chevron Northern California

**International SW District Director::** Karlena Rannals CAP, from CA Division, elected July  
2007 in Tampa, FL

2008

**56<sup>th</sup> AEF/CDM Theme:** Forward Leading in California!, Coordinator: Kathleen Smith  
Location: Embassy Suites-Sacramento, CA (June, 2008)

**Elected California Division Officers:** Candace Medina CPS/CAP, Division President;  
Barbara Murphy CPS/CAP, President-Elect; Bea Endaya, Vice President; Ellen Schultz  
CPS/CAP, Recording Secretary; Angie LaCarte, Treasurer; Mary Coelho, Corresponding  
Secretary

(Candace Medina CPS/CAP resigned March 16, 2009; Barbara Murphy CSP/CAP became  
division president in accordance with bylaws; Board of Directors appointed Bea Endaya as  
Acting President Elect for the unexpired term.)

**Division Committee Chairs:**

Alverta Harty, Parliamentary Advisor  
Marie Stapleton CPS/CAP, Bylaws and Standing Rules Committee  
Sue Burk, Nominations Committee  
Susan Henley Spreitzer CPS/CAP, CAW, Technology Committee

**Division President Theme:** International Theme used – *Excellence in Action*

**Disbanded:**

Conejo Valley Chapter – early 2009  
L.A. Metropolis Chapter – February 2009

**Newly Chartered:**

Crystal Springs – September 2008  
Rancho Cordova - April 2009

**International Distinguished Chapter President Awards** (awarded July 2008 in New  
Orleans, LA): Becky Andrews, City of Hope; Laura J. Mize, Chevron Northern California;  
Barbara L. Rambow CPS/CAP, Las Positas

**International SW District Director:** Antoinette Smith, Berkeley, MO.

**International Treasurer:** Karlena Rannals CAP, Palomar Chapter member